



CMCS Family Agreement

Building a strong school community is a top priority at CMCS. To ensure an inclusive “Community” environment, we strongly encourage all Community families to participate and be actively engaged with our school!

We encourage ALL families to commit ...

- o to read Toni’s weekly blog and monthly newsletter
- o to attend all Town Hall and CFF Member Meetings (September, February, April)
- o to attend Tea Time with Toni
- o to read the CFF Newsletter
- o to participate in one or more of the following committees. The signup for committees is found here: [Committee Sign Up](#) . See next page for full descriptions of the committees.

❖ COMMUNICATIONS	❖ SCHOOL SERVICES	❖ FUNDRAISING	❖ Hospitality
• E-Newsletter	• Campus Beautification	• Pledge Drive/Family Donations	• Grandparents Day
• Bus WhatsApp Point Person	• CATCH	• Read-a-thon	• New Families Welcome/Summer Playdates
• Room Parents and Room Parent Coordinators	• Grant Writing	• Community Building (Dine & Donate, Party Book, Virtual or In-Person Events)	• Teacher/Staff/Bus Driver Appreciation
• Social Media	• Green Scene or Gardening	• Parade of Masks/Harvest Festival	
• Video Creator	• Lost & Found	• Auction	
	• Multicultural Assemblies	• Pump It Up	
	• Safety	• CMCS Store	
	• 5th Grade Culmination	• Scholastic Book Fair	
		• Scrip/Store Rebates/Box Tops	
		• Sweethearts Dance	
		• Yearbook	

- o to volunteer 35 hours by participating in a Committee, working in the classroom, Library, CATCH and/or major school events
- o to participate in the Annual Pledge Drive and at least one fundraising event (Pump It Up, Readathon, Sweethearts Dance)
- o to attend “Community” building events –Family Dinners, Play Dates, Adult-only events
- o to connect with our social media platform – FaceBook and Twitter

Now, please go to [Family Agreement and Commitment Form](#) to sign your family “Agree and Commit” form.

We look forward to a year filled with an engaged Community!

Toni Klugh
Toni Klugh, Principal

Kate Harrington
Kate Harrington
CFF, President





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Committee Volunteer Opportunities Definition

Auction – Generally during Spring – few months of preparation leading up to the event. Mostly at home office help (soliciting donations, marketing, data entry), some on campus support. Coordinate online auction, live auction, classroom inspirational project, raffle tickets sales.

Campus Beautification - Prep/organize Campus Beautification Days, one per semester. Keep our campus beautiful by helping with small classroom repairs, organizing, and cleaning up our grounds.

CATCH – Weekly mentoring/tutor program on campus for 1 hour per student. CATCH team will work with you to match your availability with a child in need of a mentor/tutor.

CMCS Store – Design, merchandise, inventory management – sell CMCS gear during school wide events. Set up tables, sell and clean up.

Communications – Work from home and on campus opportunity: social media manager, video creator, web designer, newsletter writer, WhatsApp coordinator, room parents, and room parent coordinators work as a team to ensure parents receive necessary information throughout the year.

Community Building (Dine & Donate, Party Book) – Throughout the year, partner with local restaurants to host Community Dine & Donate fundraisers. Coordinate with restaurants, communicate with parents, attend events to welcome and greet families. Create and host Party Book events to encourage community involvement while raising money for our school.

Grandparents Day – One day in Spring. Some work from home opportunities to communicate and coordinate events. On campus support on the day of the event – set up, welcome, serve food, clean up.

Grant Writing – Throughout the year, work from home opportunity. Research, apply for and follow up on grants.

Green Scene and Gardening– Weekly or daily support on campus. Help to beautify our school grounds by maintaining our garden and green areas of the campus and provide our students with food tastings from our garden. The Green Scene committee also works with our students to understand the value of going green by encouraging students to recycle and pick up trash on campus.

Lost and Found – Throughout the year support on campus. Organizing racks of jackets, lunch boxes, water bottles.

Multicultural Assemblies/Events – 3 to 4 multicultural assemblies which include coordinating performers and food tasting.

New Families Welcome/Summer Playdates – Work from home opportunity – Communicate with families to coordinate meet-ups and school play dates over the summer.

Parade of Masks/Harvest Festival – Fall school-wide event, hosted by each classroom. General set up, food donation, food sales and clean up. On campus support on the day of event.

Pledge Drive/Family Donations- Throughout the year support, work from home opportunity. Back office support – excel spreadsheet tracking, social media and general marketing communications, follow up with families by phone or emails, Matching Gift relations with Corporations.

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Pump It Up – school-wide, walk-a-thon fundraiser – plan event, work with digital platform to set up fundraiser, communicate with students, faculty, and families, financial tracking, solicit sponsors & prizes. Weekly on campus support during the fundraising period – on campus setup and support on the day of event.

Read-a-thon – school-wide fundraiser, work from home opportunity – plan event, work with digital platform to set up fundraiser, communicate with students, faculty, and families, create digital story to encourage student participation. Weekly on campus support during the fundraising period – promoting, distribution of prizes.

Room Parent – Throughout the year support, work from home and on campus opportunity. Communicate to parents, plan classroom events, support Teachers/TAs, organize “Inspirational Items” in spring, collect money and track financials for the classroom.

Room Parent Coordinator(s) – Lead, support and communicate with all Room Parents to ensure all resources are available and information will filter down to all parents.

Safety - Collaborate with parents, teachers, staff and administrators to promote health and safety within our school community. Make recommendations for change.

Scholastic Book Fair – Generally November and March – week long event on campus. Help with set up, floor monitor, cashier, help students with their purchase, clean up.

Script/Store Rebates/Box Tops - Throughout the year support, work from home and on campus opportunity. Communicate to parents, send and collect information, process box tops and track payments from vendors.

Sweethearts’ Dance – Valentines school wide family fun/mini fundraising event, hosted by each grade. Work from home opportunity - planning for event. On campus support on the day of event - General set up, activities, food sales and clean up.

Teacher/Staff/Bus Drivers Appreciation – Generally during early May to show appreciation of our teachers, staff, and bus drivers. Coordinate w/caterers and vendors, preparing gifts, assist in setting up for the event, serving breakfast and/or lunch, clean up.

Yearbook – Take photos at school events, coordinate photos taken by parents, organize and coordinate yearbook production and sales.