



I. Site Specific Planning Form

This document is to be completed by each site and posted at all LA Unified schools, along with the pre-filled versions of the Los Angeles County Department of Public Health COVID-19 Reopening Protocols for K-12 Schools: Appendices T1 and T2 documents. Measures that apply at all District school sites are reflected in the pre-filled T1/T2 documents and those that vary by site are listed in the responses below.

School Name: Community MAgnet Charter School

Date Last Revised: 3/3/2021

School Address: 11301 Bellagio Road Los Angeles CA 90049

Location Code: 2741

School Phone Number: 310-476-2281

Campus Density

- Approximate Square Footage open: 34,620
- Maximum Student Capacity: 480
- Maximum Number of Staff with physical distancing: 53
- Total Number of Students Enrolled: 434
- 25% of Total Number of Students Enrolled: 109
- In-person class size is limited to: 14
- The **maximum** number of students & staff permitted on campus at any one time to ensure no more than 25% of total student body and to maximize physical distancing is:

Specialized Services for defined subgroups of children (T1)			
Enter the estimated total number of students that will return per grade (if none, enter 0)			
TK:0	3:3	5:3	9:0
K:3	4:3	6:0	10:0
1:3	5:3	7:0	11:0
2:3	6:0	8:0	12:0
Estimated total number of administrators, teachers, and other employees on campus supporting resumption of all permitted in-person services for students: <u>3 for spec. ed. assessments</u>			

Services

The Grab & Go Food Center located closest to this school is at:

- School Name: Daniel Webster MS Address: 11330 Graham Place Los Angeles CA 90064

The COVID-19 Test Center located closest to this school is at:

- School Name: Palms MS Address: 10860 Woodbine Street Los Angeles CA 90034



School COVID-19 Compliance Task Force – Suggested job titles are listed in the table below. The Task Force for each school should be led by the principal, with a diverse group of key staff as team members, including the school nurse, plant manager and representatives from the various labor unions, which must include an offer of representation to United Teachers Los Angeles (UTLA) and Service Employees International Union (SEIU).

Role	Job Title	Name	Union Affiliation
Leader	(Principal)	Toni Klugh	AALA
COVID-19 Compliance Officer	(Magnet Coordinator)	Phyllis Yosef	UTLA
Attendance Monitor	(School Admin. Assistant)	Lalita Lewis	Teamsters
Cleaning/Disinfecting Operations	(Plant Manager)	Andrew Blakis	Teamsters
Exposure Management Advisor	(School Nurse)	TBD	
Health Office Manager	Student Integration Helper	Xantipa Reed	SEIS
Data Collection Manager	Office Support	Alice Oh	none

Health Office Set-up and Staff

Type of Health Office	Indoor vs. Outdoor	Location	Staff Person(s)	Alternate	Runner
General Health Office (Non-COVID)	indoor	nurse office	Xantipa Reed	Alice Oh	assigned TA
Isolation Area (Recommended Outdoors)	outdoor	Room 1 yard	Natalie Cohen	assigned TA	assigned TA
Quarantine Area	indoor	Room 1 / Auditorium	Lourdes Gutierrez	assigned TA	Assigned TA

School Communications

Information that was sent to parents/students prior to the start of in-person services: (Check all that apply)	
<input checked="" type="checkbox"/> Isolation and quarantine policies as they apply to students who have symptoms or may have been exposed	<input checked="" type="checkbox"/> Options for COVID-19 testing if the student or a family member has symptoms or exposure to COVID-19
<input checked="" type="checkbox"/> Changes in school meals to avert risk	<input checked="" type="checkbox"/> Required use of face coverings
<input checked="" type="checkbox"/> How to conduct a symptom check before students leave home for school	<input checked="" type="checkbox"/> Changes in academic and extracurricular programs to avert risk
<input checked="" type="checkbox"/> Importance of student compliance with physical distancing and infection control policies	<input checked="" type="checkbox"/> Who to contact at the school if students have symptoms or may have been exposed
<input checked="" type="checkbox"/> School policies concerning parent visits to school and advisability of contact the school remotely	<input checked="" type="checkbox"/> Importance of providing up-to-date emergency contact information, including multiple parent contact options

*Updates to this form are available at www.achieve.lausd.net/covid19.